

Hoff-Barthelson Music School

25 School Lane, Scarsdale, New York 10583 • 914-723-1169 FAX: 914-723-0036
www.hbms.org • email: hb@hbms.org

Staff Accompanist (Independent contractor)

Job posting: June 17, 2019

Founded in 1944, Hoff-Barthelson Music School is one of the country's premier community music schools with a national reputation for unsurpassed excellence. The School serves more than 800 students of all ages and levels of advancement from 50 Westchester municipalities on its campus in Scarsdale, NY, and another 250 at partner organizations including Head Start Centers, healthcare facilities, and social service agencies throughout Westchester County. The 60-member faculty comprises many of the region's most distinguished educators.

Hoff-Barthelson offers comprehensive individual instruction in both classical music and jazz; a sequential musicianship curriculum encompassing music theory, ear training, composition, music history, and music technology; four orchestras, four choirs, and over 30 chamber ensembles; master classes by world renowned artists; scores of workshops, recitals and concerts; a robust Suzuki program; early childhood instruction; outreach programs; and a five-week summer music and arts program.

POSITION DESCRIPTION

Accompanists are central to the School's *Performance Program*. Students in the School's Suzuki, K-12, and Adult Programs who require it all have access to professional, live accompaniment for all private lessons, workshops, masterclasses, and performances.

This position will be responsible to accompany students of all levels in all instruments and voice; choirs and instrumental ensembles; and lessons, workshops, rehearsals, and performances. Repertoire ranges from Suzuki book 1 accompaniments, to concert-level repertoire played by advanced students, to selections performed by the School's faculty members performing during School events. Accompanists perform repertoire in a variety of styles including classical music, musical theater, and composed jazz (they are not expected to improvise or to realize a jazz chart).

Accompanists report to the Accompaniment Coordinator. They are expected to be aware of the School's core programs - Musicianship, Performance, Ensemble, and Progress - and to provide needed support working with faculty and students directly.

AREAS OF RESPONSIBILITY

- Specialize in working with students of all levels of ability, ages, instruments, and voice
- Support the School's mission to inspire and develop each student's potential through excellence in music education with a commitment to creativity, collaboration, and community.
- Support the School's faculty as they work with students during lessons, rehearsals, and workshops
- Model excellence and professionalism in personal deportment and musical performance
- Maintain required records for the purpose of administering the accompaniment program
- Communicate effectively and in a timely manner with colleagues (administration and faculty), students, and families
- Maintain compliance with the School's *Code of Conduct* and with training that the School provides in *Preventing Discrimination and Harassment for New York*.

QUALIFICATIONS

Education: Master of Music or Master of Music Education, degree, or equivalent experience appropriate to this position.

Experience: Minimum of 5 years professional accompanying experience. Concert artist performance ability is required.

Key skills and traits: The ideal candidate will possess the following key skills and traits:

- Passionate collaborative artist who communicates a deep love of music in her/his work with students
- Shares the School's mission to inspire and develop each student's potential through excellence in music education with a commitment to creativity, collaboration, and community.
- Possesses excellent interpersonal and organizational skills
- Enthusiastic collaborator who enjoys working with colleagues – faculty and administration – to meet the needs of students and the School
- Wishes to work in an environment that values personal and professional growth.
- Comfortable using standard technologies including email, Microsoft Word and Google Docs.
- Willing to learn new technologies that are part of the School's day-to-day operations: ASAP Connected Registration System, and PayCom Payroll.

COMPENSATION

- Hourly rate of pay competitive with other leading community music schools

RELATED INFORMATION

- Employment at the Hoff-Barthelson Music School is contingent upon successful completion of all pre-employment screenings including - but not limited to - a background check and Preventing Discrimination and Harassment in New York, a training that requires timely online completion. These screenings are required of independent contractors.
- Accompaniment is available whenever instruction is offered on-site at Hoff-Barthelson facilities located at 25 School Lane, Scarsdale, NY 10583, or at off-site locations as arranged by the School. Standard hours of instruction are Mondays – Fridays, 9 a.m. – 10 p.m.; Saturdays, 8 a.m. – 5 p.m.
- Please do not contact job poster about other services, products or commercial interests.

TO APPLY

Please send a cover letter, three references (name, email, phone number, a brief description of your relationship, and the dates you worked together), and resume to careers@hbms.org.